

CERTIFICATION PROGRAM IN INSULIN ADJUSTMENT

Role and Responsibilities of the Medical Advisor or designate*

The role of the Medical Advisor or designate* is to supervise/mentor the applicant's clinical practice.

The Medical Advisor or designate is responsible for:

1. Reviewing and discussing the answers to the **case studies** that are completed during the self study component of the training program.
2. Certifying completion of topics listed in the **Adult Initial Certification Competency Skills Checklist** as well as the **Specialty Areas Initial Certification Competency Skills Checklist** (if applicable).
3. Notifying the Department of Health that the applicant is ready to write the exam. The *Request for Exam* form is available online (add link).
4. Adjudicating and grading the **exam**, discussing the results with the applicant and returning the exam. If an applicant does not achieve a passing grade of 80%, the applicant must continue to study and re-apply to rewrite the exam

*The **designate** is a certified diabetes educator that is also certified in insulin dose adjustment with demonstrated competency and confidence who is formally appointed by the physician with a specialty in diabetes to oversee the preparation and examination for insulin dose adjustment.

The medical advisor needs to inform the Department of Health on the appointment of a designate as per the [applicable form](#).