



Department of Justice and Public Safety
Adult Custody Services

Policy: **Ion scan D49**
Effective: October 2006
Revised: December 2022

MISSION STATEMENT

Adult Custody Services is committed to providing professional practices that respect human rights and ensure safety for all. To be successful we will deliver fair practices, incorporate transparent policies and procedures, ensure independent quality assurance processes, and provide program access that allows for educational, cultural, traditional, and faith-based services as well as mental wellness and community re-entry assistance.

PURPOSE

To establish standard operating procedures explaining the operations of the Smith Detection IONSCAN 600

LEGISLATIVE AUTHORITY

[NB Corrections Act](#)

SCOPE

This policy applies to all employees of the Adult Custody Services division of the Department of Justice and Public Safety.

POLICY GUIDELINES

Definitions:

Ion mobility spectrometry device – ion scan uses ion mobility spectrometry to detect minute traces of substances programmed into the unit. Samples are collected by wiping objects and placing them in the filter for assessment. Results are available within six (6) seconds.

Non-intrusive search is as search of a clothed individual by technical means which may include a:

- walk through metal detector.
- handheld scanner; or
- any similar non-intrusive device.

It may include manual or technical search of personal items an individual may be carrying or on their person.

Visitor – anyone who has been approved to visit the client; or any member of the public entering the institution that is not a CCS employee.

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PROCEDURE

Certified staff only

Only staff certified in the proper use of *Ion Mobility Spectrometry Device* is authorized to use them.

Warm up

The Ionscan device shall be turned on at minimum 10 minutes before any expected use. The system is ready for operation when the information bar colour is green.

Cross-Contamination

Procedures to prevent cross-contamination shall be followed. The work area shall be cleaned with either a mild soapy solution or methanol or isopropyl alcohol prior to any testing.

Calibration Checks

Smiths Detection ION 600 is self Calibrating and performs calibration each time unit is powered on.

Visitors

The wiping of a visitor's possessions or effects shall be conducted at the principal entrance.

- Only Certified Staff using the handheld collection device, shall by wiping the approved cotton cloth wipe over a visitor's possessions or effects collect a sample.
- Visitors may be asked to remove outer garments (coats etc.) for testing.

Extreme care shall be taken to ensure that the visitor's personal privacy is not infringed upon

Visitors whose test result is a "**Positive Hit**" above the acceptable thresholds will be denied access to:

- open visits

Visitors whose test results are above the acceptable thresholds and.

- exhibit obvious signs of impairment.
- are found in possession of an illegal substance

will be denied access to the institution; and may have their visiting privileges suspended indefinitely.

Clients

The swiping of clients' effects in admissions, clients occupied area, cells etc. shall be conducted in the same manner. "Positive Hits" will be dealt with in accordance with the Corrections Act and Institutional Policy and Procedure.

All positive hits shall be recorded on the Ionscan Results Form

Seizure

The seizure of all contraband or narcotics shall be in accordance with Section D-17 of Adult Institutional Policy. Where appropriate local law enforcement agencies shall be notified.

Incident report

All staff involved will prepare detailed incident reports, which are to be submitted prior to the end of the shift.

Local policy

The Superintendent will develop local policies governing the storage, disposal, and training for use of *Ion mobility spectrometry device*



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RELATED POLICY

D16 Request for Canine Services request
D15 Searches
D17 Seizure
D29 Use of Force
D28 Cell Extraction
D33 Video Recording
E11 Visiting Regulations
Adult Institutional Policy Manual N.B.