



**Department of Justice and Public Safety**  
**Adult Custody Services**

Policy: **Behaviour Management- Review Board and Restorative Justice Panel E15**  
Effective:  
Revised: February 2022

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**MISSION STATEMENT**

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Adult Custody Services is committed to providing professional practices that respect human rights and ensure safety for all. To be successful we will deliver fair practices, incorporate transparent policies and procedures, ensure independent quality assurance processes, and provide program access that allows for educational, cultural, traditional, and faith-based services as well as mental wellness and community re-entry assistance.

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**PURPOSE**

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To outline the Client Behavior Management process and definitions for the Review Board and Restorative Justice panel which will act in accordance with the guiding principles of the Client Behaviour Management model.

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**LEGISLATIVE AUTHORITY**

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[Corrections Act N.B. Regulation 84-257](#)

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**SCOPE**

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This policy applies to all employees of the Adult Custody Services division of the Department of Justice and Public Safety.

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**POLICY GUIDELINES**

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The Superintendent shall provide for the operation of a formal Review Board and Restorative Justice Panel to review:

- behavior management charges: segregation placements, use of force the associated processes and procedures, and the appropriateness of the dispositions.
- appeals of dispositions resulting from charges.
- grievances pursuant to [Section 17\(1\),17\(2\)](#):

The purpose of the Review Board and Restorative Justice Panel are:

Review Board

- to ensure that the processes have been completed in a fair, equitable and impartial manner. The actions are appropriate, consider the unique needs of the offender and are complementary to the goals and objectives of the individualized case plan.

Restorative Justice Panel

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to conduct a formal hearing under the principles of the restorative justice process when both parties agree this may be an alternative to the standard criminal justices' processes. It focusses on repairing the harm caused by an internal misconduct or crime.

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#### PROCEDURE

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##### **Board**

The Board will be chaired by the Deputy Superintendent of Operations and may include the following parties:

- Deputy Superintendent of Programs.
- Sergeant(s.)
- Correctional Programmer
- Clinical Team; and
- Correctional Officer

##### **Review Board meetings**

Review Board Meetings will take place monthly or as directed by the Superintendent and operate on a consensus model. The Board will review all matters as outlined in the policy statement.

##### **Restorative Justice Panel**

Restorative Justice Panel panels will be chaired by the Deputy Superintendent of Operations or an Indigenous Elder and may include:

- Client(S)
- Client support person/witness.
- Victim
- Victim support person/witness
- Correctional Officer laying charge
- Shift Supervisor laying charge
- Correctional Programmer
- Deputy Superintendent of Programs
- Probation Officer
- Police Officer
- Crown Prosecutor

##### **Restorative Justice Panel Hearings**

The Deputy Superintendent upon receipt of a restorative justice form will validate the information and upon confirmation the request meets the criteria:

- Establish list of required participants.
- Confirm date and availability; and
- Notify participants of time and location

##### **Tracking requirements**

The Chairperson is responsible for recording:

- the number and nature of matters reviewed,
- any recommendation made, and
- provide a summary to the Superintendent

##### **Superintendent**



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Superintendents shall capture the number of incidents as part of the monthly managers' report and forward incident specific summary to Chief Superintendent as part of the Professional Standards Review Board.

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**RELATED POLICY**

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D12 Conditions of confinement  
D15 Searches  
D 27 SIU Segregation  
D-29 Use of Force  
D-33 Video Recording  
E14 Behaviour Management - General  
E16 Behaviour Management - Appeals/Grievance of Disciplinary Action  
G46 Clinical Intervention Plans  
Adult Institutional Policy Manual N.B