



**Department of Justice and Public Safety**  
**Adult Custody Services**

Policy: **Smoking Policy E5**  
Effective: April 2004  
Revised: December 2022

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**MISSION STATEMENT**

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Adult Custody Services is committed to providing professional practices that respect human rights and ensure safety for all. To be successful we will deliver fair practices, incorporate transparent policies and procedures, ensure independent quality assurance processes, and provide program access that allows for educational, cultural, traditional, and faith-based services as well as mental wellness and community re-entry assistance.

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**PURPOSE**

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All New Brunswick Provincial Secure Adult Custody Centers, offices and grounds are designated smoke-free.

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**LEGISLATIVE AUTHORITY**

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[Chapter – 26 Corrections Act of New Brunswick.](#)

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**SCOPE**

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This policy applies to all employees of the Adult Custody Services division of the Department of Justice and Public Safety.

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**POLICY GUIDELINES**

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Tobacco-free means no tobacco or tobacco products intended for smoking or chewing. This includes:

- tobacco
- chewing tobacco
- snuff
- pipes, and
- cigarette papers
- E-cigarettes or vaping products

Adult Custody Centre and premises include:

- All buildings and areas within the Centers' perimeter fence

All areas outside the perimeter fence; including

- fields.
- gardens; and
- parking lots

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**PROCEDURE**

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**Total ban**



## Department of Justice and Public Safety *Adult Custody Services*

The total ban on smoking within all the Centers' applies equally to:

- clients.
- staff; and
- other persons on the property.

Tobacco related products are prohibited on the grounds and within each Centre

### **Vehicles**

Departmental vehicles are smoke-free

### **Admission**

Smoking material will be seized and destroyed upon admission.

### **Client disciplinary action**

Unauthorized smoking material will be considered contraband and clients will be subject to disciplinary actions, if any is found in their possession.

### **Staff breach of duty**

Violation by staff may result in corrective action

### **Visitor responsibility**

Visitors are bound by the same regulations.

### **Failure to comply**

Visitors failing to comply will not be permitted to remain on the premises.

### **Information available**

The Superintendent will ensure persons are informed of the smoking policy.

### **Signs posted**

Appropriate signs are to be displayed indicating institutions are smoke-free.

### **Materials received in the mail**

Smoking materials received in the mail will be returned to sender or destroyed. Smoking materials brought by visitors will be refused.

### **Indigenous Spiritual Ceremony**

Superintendents in consultation with Indigenous Elders will establish procedures to facilitate and accommodate ceremonial use of tobacco for approved indigenous spiritual activities

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## **RELATED POLICY**

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B7 Staff Conduct / Department  
D14 Contraband  
D15 Searches  
D17 Seizure  
E1 Admissions Procedures  
E7 Request Forms  
E10 Client Guide  
E11 Client Visits  
F6 Indigenous Spirituality



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Adult Institutional Policy Manual N.B.